

Learner Experience Committees

- Learner Experience - Quality of Education
 - Learner Experience – Inclusion

Terms of Reference

Version	Amendments	Date approved by Board
1		Original
1.2	Rewrite of the Terms of Reference with more detail on duties of the committee	26 th April 2021.
1.3	Learner Experience Committee split into 2 committees and responsibilities allocated to committees or identified as the responsibility of both committees. <ul style="list-style-type: none"> • Quality of Education • Inclusion 	19 October 2021

1. Authority

The Learner Experience Committee is a Committee of the Tapton School Academy Trust (TSAT) Board and is authorised to consider, advise on or determine strategies and policies to deliver the outstanding learner experience that should be in each of the schools.

2. Role

The role of the Learner Experience Committees are, on behalf of the Board, to maintain excellent standards across the Trust schools in line with TSAT vision, values aims and strategic objectives, taking account of the relevant national guidance, legislation and the Ofsted inspection framework.

The Learner Experience Committee has no executive powers or operational responsibilities/duties.

3. Duties – Both Committees

3.1 The duties of the Learner Experience Committees on behalf of the Trust Board are to:

- Secure and maintain the highest quality learning experience for *all* learners in each of the schools in the Trust and to review educational due diligence of new schools wishing to join.

The committee will scrutinise quality assurance documents, data reports, school reviews both internal and external and will offer appropriate challenge to the Executive Team and other school leaders with cross Trust responsibilities in order to ensure the highest quality is achieved for all learners.

- Consider appropriate local, national and historical bench marking data in order to evaluate performance and consider projected outcomes.
- Ensure that the curriculum delivered across the Trust is of the highest quality and appropriately meets the needs of all learners including vulnerable groups including those with Special Educational Needs and Disabilities (SEND).
- Ensure effective communication with Local Governing Bodies and ensuring they are fulfilling their delegated responsibilities effectively by ensuring each LGB Chair has a link Trustee from the committee.
- Ensure a member of the committee can meet with Ofsted in an inspection to represent the Trust Board.
- Provide a member of the committee at every Ofsted feedback meeting.

- 3.2 The Committees report to the full Trust Board and advises the Board on:
- 3.2.1 Outcomes for learners at every stage in their school career using data from both local and national sources. The Learner Experience Inclusion Committee has particular scrutiny of all vulnerable groups.
 - 3.2.2 The performance of the Trust against other Trusts' locally and nationally. The Learner Experience Inclusion Committee has particular scrutiny of the performance of vulnerable groups.
 - 3.2.3 The current position of each school against the Ofsted framework and the current focus for improvement.
 - 3.2.4 Approving the School Improvement Strategy to be used across the Trust and any resourcing implications.
 - 3.2.5 Trust-wide policies related to Learners.
 - 3.2.6 Issues emerging from local communities and school stakeholders, especially parents.

4. Duties – Learner Experience - Quality of Education

- 4.1 The duties of the Learner Experience Committee Quality of Education Committee is on behalf of the Trust Board are to:
- Review the development and delivery of sex and relationships education across the Trust.
 - Review the development and delivery of religious education across the Trust.
- 4.2 The Committee reports to the full Trust Board and advises the Board on:
- 4.2.1 The curriculum across the Trust Schools and any resourcing implications.
 - 4.2.2 Projected outcomes for the coming year with historical comparative data and against the relevant national benchmark data set.

5. Duties – Learner Experience – Inclusion

5.1 The duties of the Learner Experience Committee – Inclusion Committee is on behalf of the Trust Board are to:

- Consider the effectiveness of all types of provision for learners with SEND.
- Consider attendance, behaviour and exclusions data and the strategies in place across the Trust to address any issues arising.
- Maintain an overview of safeguarding practice across the Trust.
- Ensure the Trust Board has a safeguarding and SEND Trustee on the Learner Experience Committee.

5.2 The Committee reports to the full Trust Board and advises the Board on:

5.2.1 The effectiveness of the provision of support for learners with Special Educational Needs and all vulnerable groups.

5.2.2 The effectiveness of the safeguarding policy and practice across the Trust.

4. Administration

4.1 The Learner Experience Committees will meet at least once per term.

4.2 The Learner Experience Committees will consist of three members of the TSAT Board.

4.3 The Learner Experience Committees will be quorate if two Board members are present.

4.4 Other members of the TSAT staff maybe invited to attend, but will have no voting rights.

4.5 Administrative support will be provided by the Clerk to the TSAT Board.

4.6 Agendas will be agreed in advance by the Chair of the Learner Experience Committees (based on, but not limited to, a pre-agreed annual schedule of activity), and papers will be circulated to members and attendees at least 5 working days in advance of the meeting.

4.7 Minutes of meetings will be taken and once approved in draft by the Chair of the Learner Experience Committees, be submitted to the next scheduled meeting of the TSAT Board together with a summary one-page report.

4.8 The Learner Experience Committees will review these terms of reference and self-assess its performance against these terms of reference on an annual basis.