

POLICIES AND PROCEDURES

INVESTMENT POLICY

Date of issue:	Approved October 2017
Originator	Helen Morris - CFO
Responsible sub-committee:	F&R/RAG
Responsible Individual:	Board collectively
Review Date:	March 2018
Target audience:	All stakeholders in the Trust – external and internal
Dissemination via:	Email; P drive at Tapton – NO SHARED TRUSTWIDE NETWORK

Version	Section	Amendments	Date	Author
1.0		New document	23 rd March 2017	Helen Morris
1.1		To allow pooled investments in deposit accounts and other investments	18 October 2017	Julia Delaney

INVESTMENT POLICY

Contents

			Page No
Section	1	POLICY	
Section	1.1	Introduction	3
Section	1.2	Purpose	3
Section	1.3	Application	3
Section	1.4	Roles and Responsibilities	3

SECTION 1: INVESTMENT POLICY

1.1 Introduction

1.1.1 This policy sets out the investment policy of the Trust.

1.1.2 Under Charity SORP we must disclose our Investment policy to stakeholders in our annual statutory accounts.

1.2 Purpose

1.2.1 This policy sets out the use of any funds surplus to the day to day activities of the Trust. Due to the nature of funding stream TSAT may at times hold cash balances surplus to its short term needs.

1.2.2 All Academy bank accounts are currently held separately and any surplus is, where possible sent to a sweep account automatically for overnight deposit.

1.2.3 To identify surplus funds and achieve a return on the investment

1.2.4 To define the risk / rewards profile of the Trust taking into account EFA guidance

1.3 Application

1.3.1 This policy will be in force for the year ended 31st August 2018.

1.4 Roles and responsibilities

1.4.1 It is the responsibility of the Board to reassess every year the investment policy in order that it remains prudent and relevant.

1.4 Policy

1.4.1 The board may invest to further their trust's charitable aims, but **must** ensure that investment risk is properly managed.

1.4.2 When considering making an investment the board of trustees **must**:

- act within their powers to invest as set out in their articles of association
- have an investment policy to manage, control, track financial exposure, and ensure value for money
- exercise care and skill in all investment decisions, taking professional advice as appropriate
- ensure that exposure to investments is tightly controlled so security of funds takes precedence over revenue maximisation
- ensure that all investment decisions are in the best interests of the trust

- review the trust's investments and investment policy regularly
- The board should follow the Charity Commission's guidance: CC14
- ESFA's prior approval needed for novel, contentious and/or repercussive transactions.

1.5 Relationship between the Trust and its schools

1.5.1 The Trust will have one preferred banking provider for all schools and new schools joining the Trust will transition to the new bank over an agreed time period.

1.5.2 Short term cash requirements will be held in low risk bank accounts to generate a rate of interest (either in an interest bearing current account or via a central cash overnight sweep account)

15.3 Cash that can be held for longer periods may be invested in a range on longer term bank deposit accounts. Schools would transfer the funds into a central TSAT deposit account and merge the cash holdings – the funds can still be allocated to each school in the accounting records.

15.4 The current position is that there will be at least one current account for each school. This will be reviewed on an annual basis to determine whether this is the best structure for the Trust. Any change will be approved by the Board and this may in the future include moving to one central bank account for all transactions or one account for all GAG income and payroll costs with the schools receiving the balance for other expenses.

1.6 Investments

1.6.1 The F&R committee may recommend to Board that investments are made in other assets – such as low risk funds. This must take into account the requirements in 14.2. Appointment of investment managers or other banking providers must be authorised by the F&R Committee and controls established for the transfer of funds.

1.7 Monitoring

This policy will be reviewed on an annual basis.

Cash and investments will be monitored by the Finance and resources Committee